

## DOCUMENT RESUME

ED 460 373

CS 216 723

TITLE Academic Standards for Reading, Writing, Speaking and Listening.

INSTITUTION Pennsylvania State Dept. of Education, Harrisburg.

PUB DATE 1999-00-00

NOTE 47p.; In: "Appendix A--Academic Standards" Chapter 4: Academic Standards and Assessment. Title 22, Pennsylvania Code--Education, Part 1: State Board of Education Regulations.

AVAILABLE FROM For full text: <http://www.pde.psu.edu/standard/reading.pdf>.

PUB TYPE Legal/Legislative/Regulatory Materials (090)

EDRS PRICE MF01/PC02 Plus Postage.

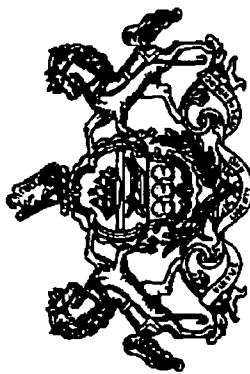
DESCRIPTORS \*Academic Standards; Communication Skills; Elementary Secondary Education; \*Listening; Listening Skills; \*Reading Achievement; Reading Skills; \*Speech Communication; \*State Standards; \*Writing Achievement; Writing Skills

IDENTIFIERS \*Pennsylvania

## ABSTRACT

The reading, writing, speaking and listening standards in this paper describe what Pennsylvania students should know and be able to do with the English language at four grade levels (third, fifth, eighth and eleventh). The standards provide the targets for instruction and student learning essential for success in all academic areas, not just language arts classrooms. Although the standards are not a curriculum or a prescribed series of activities, school entities will use them to develop a local school curriculum that will meet local students' needs. The standards also provide parents and community members with information about what students should know and be able to do as they progress through the educational program and at graduation. The standards in the paper are arranged in sections on: (1) Learning to Read Independently; (2) Reading Critically in All Content Areas; (3) Reading, Analyzing and Interpreting Literature; (4) Types of Writing; (5) Quality of Writing; (6) Speaking and Listening; (7) Characteristics and Function of the English Language; and (8) Research. A glossary is attached to assist in understanding terminology contained in the standards. (RS)

# Academic Standards for Reading, Writing, Speaking and Listening



*Pennsylvania Department of Education*

U.S. DEPARTMENT OF EDUCATION  
Offices of Educational Research and Improvement  
EDUCATIONAL RESOURCES INFORMATION  
CENTER (ERIC)

☒ This document has been reproduced as  
received from the person or organization  
originating it.  
☐ Minor changes have been made to  
improve reproduction quality.

• Points of view or opinions stated in this  
document do not necessarily represent  
official OERI position or policy.

PERMISSION TO REPRODUCE AND  
DISSEMINATE THIS MATERIAL HAS  
BEEN GRANTED BY

G. HOTTINGER

TO THE EDUCATIONAL RESOURCES  
INFORMATION CENTER (ERIC)

1

BEST COPY AVAILABLE

# Academic Standards for Reading, Writing, Speaking and Listening

## I. TABLE OF CONTENTS

Introduction..... II.

### THE ACADEMIC STANDARDS

<b>Learning to Read Independently.....</b>	<b>1.1.</b>	<b>Quality of Writing.....</b>	<b>1.5.</b>
<i>Purposes for Reading</i>		<i>Focus</i>	
<i>Word Recognition Skills</i>		<i>Content</i>	
<i>Vocabulary Development</i>		<i>Organization</i>	
<i>Comprehension and Interpretation</i>		<i>Style</i>	
<i>Fluency</i>		<i>Conventions</i>	

<b>Reading Critically in All Content Areas.....</b>	<b>1.2.</b>	<b>Speaking and Listening.....</b>	<b>1.6.</b>
<i>Detail</i>		<i>Listening Skills</i>	
<i>Inferences</i>		<i>Speaking Skills</i>	
<i>Fact from Opinion</i>		<i>Discussion</i>	
<i>Comparison</i>		<i>Presentation</i>	
<i>Analysis and Evaluation</i>			

<b>Reading, Analyzing and Interpreting Literature.....</b>	<b>1.3.</b>	<b>Characteristics and Function of the English Language.....</b>	<b>1.7.</b>
<i>Literary Elements</i>		<i>Word Origins</i>	
<i>Literary Devices</i>		<i>Variations</i>	
<i>Poetry</i>		<i>Application</i>	
<i>Drama</i>			

<b>Types of Writing.....</b>	<b>1.4.</b>	<b>Research.....</b>	<b>1.8.</b>
<i>Narrative</i>		<i>Selection</i>	
<i>Informational</i>		<i>Location of Information</i>	
<i>Persuasive</i>		<i>Organization</i>	

<b>Glossary.....</b>	<b>III.</b>
----------------------	-------------

# Academic Standards for Reading, Writing, Speaking and Listening

## II. INTRODUCTION

This document includes Reading, Writing, Speaking and Listening Standards:

- ◊ 1.1. Learning to Read Independently
- ◊ 1.2. Reading Critically in All Content Areas
- ◊ 1.3. Reading, Analyzing and Interpreting Literature
- ◊ 1.4. Types of Writing
- ◊ 1.5. Quality of Writing
- ◊ 1.6. Speaking and Listening
- ◊ 1.7. Characteristics and Function of the English Language
- ◊ 1.8. Research

The Reading, Writing, Speaking and Listening Standards describe what students should know and be able to do with the English language at four grade levels (third, fifth, eighth and eleventh). The standards provide the targets for instruction and student learning essential for success in all academic areas, not just language arts classrooms. Although the standards are not a curriculum or a prescribed series of activities, school entities will use them to develop a local school curriculum that will meet local students' needs.

The language arts—Reading, Writing, Speaking and Listening—are unique because they are processes that students use to learn and make sense of their world. Students do not read “reading”; they read about history, science, mathematics and other content areas as well as about topics for their interest and entertainment. Similarly, students do not write “writing”; they use written words to express their knowledge and ideas and to inform or entertain others.

Because of the unique nature of the language arts, all teachers in a school will use the Reading, Writing, Speaking and Listening Standards. The standards define the skills and strategies employed by effective readers and writers; therefore, all teachers will assist their students in learning them through multiple classroom situations in all the subject areas.

The Reading, Writing, Speaking and Listening Standards also provide parents and community members with information about what students should know and be able to do as they progress through the educational program and at graduation. With a clearly defined target provided by the standards, parents, students, educators and community members become partners in learning success.

A glossary is included to assist the reader in understanding terminology contained in the standards.

# Academic Standards for Reading, Writing, Speaking and Listening

1.1. Learning to Read Independently			
1.1.3. GRADE 3	1.1.5. GRADE 5	1.1.8. GRADE 8	1.1.11. GRADE 11
<i>Pennsylvania's public schools shall teach, challenge and support every student to realize his or her maximum potential and to acquire the knowledge and skills needed to:</i>			
<p>A. Identify the purposes and types of text (e.g., literature, information) before reading.</p> <p>B. Preview the text formats (e.g., title, headings, chapters and table of contents).</p> <p>C. Use knowledge of phonics, word analysis (e.g., root words, prefixes and suffixes), syllabication, picture and context clues to decode and understand new words during reading.</p> <p>D. Read text using self-monitoring comprehension strategies (e.g., predict, revise predictions, reread, use text organization including headings, graphics, and charts, and adjust reading rate).</p> <p>E. Acquire a reading vocabulary by identifying and correctly using words (e.g., antonyms, synonyms, categories of words). Use a dictionary when appropriate.</p>	<p>A. Establish the purpose for reading a type of text (literature, information) before reading.</p> <p>B. Select texts for a particular purpose using the format of the text as a guide.</p> <p>C. Use knowledge of phonics, syllabication, prefixes, suffixes, the dictionary or context clues to decode and understand new words during reading. Use these words accurately in writing and speaking.</p> <p>D. Identify the basic ideas and facts in text using strategies (e.g., prior knowledge, illustrations and headings) and information from other sources to make predictions about text.</p> <p>E. Acquire a reading vocabulary by correctly identifying and using words (e.g., synonyms, homophones, homographs, words with roots, suffixes, prefixes). Use a dictionary or related reference.</p>	<p>A. Locate appropriate texts (literature, information, documents) for an assigned purpose before reading.</p> <p>B. Identify and use common organizational structures and graphic features to comprehend information.</p> <p>C. Use knowledge of root words as well as context clues and glossaries to understand specialized vocabulary in the content areas during reading. Use these words accurately in speaking and writing.</p> <p>D. Identify basic facts and ideas in text using specific strategies (e.g., recall genre characteristics, set a purpose for reading, generate essential questions as aids to comprehension and clarify understanding through rereading and discussion).</p> <p>E. Expand a reading vocabulary by identifying and correctly using idioms and words with literal and figurative meanings. Use a dictionary or related reference.</p>	<p>A. Locate various texts, media and traditional resources for assigned and independent projects before reading.</p> <p>B. Analyze the structure of informational materials explaining how authors used these to achieve their purposes.</p> <p>C. Use knowledge of root words and words from literary works to recognize and understand the meaning of new words during reading. Use these words accurately in speaking and writing.</p> <p>D. Identify, describe, evaluate and synthesize the essential ideas in text. Assess those reading strategies that were most effective in learning from a variety of texts.</p> <p>E. Establish a reading vocabulary by identifying and correctly using new words acquired through the study of their relationships to other words. Use a dictionary or related reference.</p>

# Academic Standards for Reading, Writing, Speaking and Listening

<p>F. Understand the meaning of and use correctly new vocabulary learned in various subject areas.</p> <p>G. Demonstrate after reading understanding and interpretation of both fiction and nonfiction text.</p> <ul style="list-style-type: none"> <li>• Retell or summarize the major ideas, themes or procedures of the text.</li> <li>• Connect the new information or ideas in the text to known information.</li> <li>• Clarify ideas and understandings through rereading and discussion.</li> <li>• Make responsible assertions about the text by citing evidence from the text.</li> </ul> <p>H. Demonstrate fluency and comprehension in reading.</p> <ul style="list-style-type: none"> <li>• Read familiar materials aloud with accuracy.</li> <li>• Self-correct mistakes.</li> <li>• Use appropriate rhythm, flow, meter and pronunciation.</li> <li>• Read a variety of genres and types of text.</li> <li>• Demonstrate comprehension (Standard 1.1.3.G.).</li> </ul> <p>(Recommend: 25 books/year)</p>	<p>F. Identify, understand the meaning of and use correctly key vocabulary from various subject areas.</p> <p>G. Demonstrate after reading understanding and interpretation of both fiction and nonfiction text.</p> <ul style="list-style-type: none"> <li>• Summarize the major ideas, themes or procedures of the text.</li> <li>• Relate new information or ideas from the text to that learned through additional reading and media (e.g., film, audiotape).</li> <li>• Clarify ideas and understandings through rereading and discussion.</li> <li>• Make responsible assertions about the ideas from the text by citing evidence.</li> <li>• Extend ideas found in the text.</li> </ul> <p>H. Demonstrate fluency and comprehension in reading.</p> <ul style="list-style-type: none"> <li>• Read familiar materials aloud with accuracy.</li> <li>• Self-correct mistakes.</li> <li>• Use appropriate rhythm, flow, meter and pronunciation.</li> <li>• Read a variety of genres and types of text.</li> <li>• Demonstrate comprehension (Standard 1.1.5.G.).</li> </ul> <p>(Recommend: 25 books/year)</p>	<p>F. Understand the meaning of and apply key vocabulary across the various subject areas.</p> <p>G. Demonstrate after reading understanding and interpretation of both fiction and nonfiction text, including public documents.</p> <ul style="list-style-type: none"> <li>• Make, and support with evidence, assertions about texts.</li> <li>• Compare and contrast texts using themes, settings, characters and ideas.</li> <li>• Make extensions to related ideas, topics or information.</li> <li>• Assess the validity of the document based on context.</li> <li>• Analyze the positions, arguments and evidence in public documents.</li> <li>• Evaluate the author's strategies.</li> <li>• Critique public documents to identify strategies common in public discourse.</li> </ul> <p>H. Demonstrate fluency and comprehension in reading.</p> <ul style="list-style-type: none"> <li>• Read familiar materials aloud with accuracy.</li> <li>• Self-correct mistakes.</li> <li>• Use appropriate rhythm, flow, meter and pronunciation.</li> <li>• Read a variety of genres and types of text.</li> <li>• Demonstrate comprehension (Standard 1.1.1.G.).</li> </ul> <p>(Recommend: 25 books/year)</p>	<p>F. Understand the meaning of and apply key vocabulary across the various subject areas.</p> <p>G. Demonstrate after reading understanding and interpretation of both fiction and nonfiction text, including public documents.</p> <ul style="list-style-type: none"> <li>• Make, and support with evidence, assertions about texts.</li> <li>• Compare and contrast texts using themes, settings, characters and ideas.</li> <li>• Make extensions to related ideas, topics or information.</li> <li>• Describe the context of a document.</li> <li>• Analyze the positions, arguments and evidence in public documents.</li> </ul> <p>H. Demonstrate fluency and comprehension in reading.</p> <ul style="list-style-type: none"> <li>• Read familiar materials aloud with accuracy.</li> <li>• Self-correct mistakes.</li> <li>• Use appropriate rhythm, flow, meter and pronunciation.</li> <li>• Read a variety of genres and types of text.</li> <li>• Demonstrate comprehension (Standard 1.1.8.G.).</li> </ul> <p>(Recommend: 25 books/year)</p>
---	--	---	--

# Academic Standards for Reading, Writing, Speaking and Listening

1.2. Reading Critically in All Content Areas				
1.2.3. GRADE 3	1.2.5. GRADE 5	1.2.8. GRADE 8	1.2.11. GRADE 11	
<b><i>Pennsylvania's public schools shall teach, challenge and support every student to realize his or her maximum potential and to acquire the knowledge and skills needed to:</i></b>				
<p>A. Read and understand essential content of informational texts and documents in all academic areas.</p> <ul style="list-style-type: none"> <li>Differentiate fact from opinion within text.</li> <li>Distinguish between essential and nonessential information within a text.</li> <li>Make inferences from text when studying a topic (e.g., science, social studies) and draw conclusions based on text.</li> <li>Analyze text organization and content to derive meaning from text using established criteria.</li> </ul>	<p>A. Read and understand essential content of informational texts and documents in all academic areas.</p> <ul style="list-style-type: none"> <li>Differentiate fact from opinion across texts.</li> <li>Distinguish between essential and nonessential information across a variety of texts, identifying stereotypes and exaggeration where present.</li> <li>Make inferences about similar concepts in multiple texts and draw conclusions.</li> <li>Evaluate text organization and content to determine the author's purpose and effectiveness.</li> </ul>	<p>A. Read and understand essential content of informational texts and documents in all academic areas.</p> <ul style="list-style-type: none"> <li>Differentiate fact from opinion utilizing resources that go beyond traditional text (e.g., newspapers, magazines and periodicals) to electronic media.</li> <li>Distinguish between essential and nonessential information across texts and going beyond texts to a variety of media; identify bias and propaganda where present.</li> <li>Draw inferences based on a variety of information sources.</li> <li>Evaluate text organization and content to determine the author's purpose and effectiveness according to the author's theses, accuracy and thoroughness.</li> </ul>	<p>A. Read and understand essential content of informational texts and documents in all academic areas.</p> <ul style="list-style-type: none"> <li>Differentiate fact from opinion across a variety of texts by using complete and accurate information, coherent arguments and points of view.</li> <li>Distinguish between essential and nonessential information across a variety of sources, identifying the use of proper references or authorities and propaganda techniques where present.</li> <li>Use teacher and student established criteria for making decisions and drawing conclusions.</li> <li>Evaluate text organization and content to determine the author's purpose and effectiveness according to the author's theses, accuracy, thoroughness, logic and reasoning.</li> </ul>	



## Academic Standards for Reading, Writing, Speaking and Listening

<p>B. Use and understand a variety of media and evaluate the quality of material produced.</p> <ul style="list-style-type: none"> <li>• Use electronic media for research.</li> <li>• Identify techniques used in television and use the knowledge to distinguish between facts and misleading information.</li> <li>• Assess the quality of media project (e.g., script, play, audiotape) that has been developed for a targeted audience.</li> </ul> <p>C. Produce work in at least one literary genre that follows the conventions of the genre.</p>	<p>B. Use and understand a variety of media and evaluate the quality of material produced.</p> <ul style="list-style-type: none"> <li>• Use a variety of media (e.g., computerized card catalogues, encyclopedias) for research.</li> <li>• Evaluate the role of media as a source of both entertainment and information.</li> <li>• Use established criteria to design and develop a media project (e.g., script, play, audiotape) for a targeted audience.</li> </ul> <p>C. Produce work in at least one literary genre that follows the conventions of the genre.</p>	<p>B. Use and understand a variety of media and evaluate the quality of material produced.</p> <ul style="list-style-type: none"> <li>• Compare and analyze how different media offer a unique perspective on the information presented.</li> <li>• Analyze the techniques of particular media messages and their effect on a targeted audience.</li> <li>• Use, design and develop a media project that expands understanding (e.g., authors and works from a particular historical period).</li> </ul> <p>C. Produce work in at least one literary genre that follows the conventions of the genre.</p>	<p>B. Use and understand a variety of media and evaluate the quality of material produced.</p> <ul style="list-style-type: none"> <li>• Select appropriate electronic media for research and evaluate the quality of the information received.</li> <li>• Explain how the techniques used in electronic media modify traditional forms of discourse for different purposes.</li> <li>• Use, design and develop a media project to demonstrate understanding (e.g., a major writer or literary period or movement).</li> </ul> <p>C. Produce work in at least one literary genre that follows the conventions of the genre.</p>
---	--	---	--



## Academic Standards for Reading, Writing, Speaking and Listening

1.3. Reading, Analyzing and Interpreting Literature				
1.3.3. GRADE 3	1.3.5. GRADE 5	1.3.8. GRADE 8	1.3.11. GRADE 11	
<b><i>Pennsylvania's public schools shall teach, challenge and support every student to realize his or her maximum potential and to acquire the knowledge and skills needed to:</i></b>				
<p>A. Read and understand works of literature.</p> <p>B. Identify literary elements in stories describing characters, setting and plot.</p> <p>C. Identify literary devices in stories (e.g., rhyme, rhythm, personification).</p> <p>D. Identify the structures in poetry (e.g., pattern books, predictable books, nursery rhymes).</p>	<p>A. Read and understand works of literature.</p> <p>B. Compare the use of literary elements within and among texts including characters, setting, plot, theme and point of view.</p> <p>C. Describe how the author uses literary devices to convey meaning.</p> <ul style="list-style-type: none"> <li>• Sound techniques (e.g., rhyme, rhythm, meter, alliteration).</li> <li>• Figurative language (e.g., personification, simile, metaphor, hyperbole).</li> </ul> <p>D. Identify and respond to the effects of sound and structure in poetry (e.g., alliteration, rhyme, verse form).</p>	<p>A. Read and understand works of literature.</p> <p>B. Analyze the use of literary elements by an author including characterization, setting, plot, theme, point of view, tone and style.</p> <p>C. Analyze the effect of various literary devices.</p> <ul style="list-style-type: none"> <li>• Sound techniques (e.g., rhyme, rhythm, meter, alliteration).</li> <li>• Figurative language (e.g., personification, simile, metaphor, hyperbole, allusion).</li> </ul> <p>D. Identify poetic forms (e.g., ballad, sonnet, couplet).</p>	<p>A. Read and understand works of literature.</p> <p>B. Analyze the relationships, uses and effectiveness of literary elements used by one or more authors in similar genres including characterization, setting, plot, theme, point of view, tone and style.</p> <p>C. Analyze the effectiveness, in terms of literary quality, of the author's use of literary devices.</p> <ul style="list-style-type: none"> <li>• Sound techniques (e.g., rhyme, rhythm, meter, alliteration).</li> <li>• Figurative language (e.g., personification, simile, metaphor, hyperbole, irony, satire).</li> <li>• Literary structures (e.g., foreshadowing, flashbacks, progressive and digressive time).</li> </ul> <p>D. Analyze and evaluate in poetry the appropriateness of diction and figurative language (e.g., irony, understatement, overstatement, paradox).</p>	

## Academic Standards for Reading, Writing, Speaking and Listening

<p>E. Identify the structures in drama (e.g., dialogue, story enactment, acts, scenes).</p> <p>F. Read and respond to nonfiction and fiction including poetry and drama.</p>	<p>E. Analyze drama as information source, entertainment, persuasion or transmitter of culture.</p> <p>F. Read and respond to nonfiction and fiction including poetry and drama.</p>	<p>E. Analyze drama to determine the reasons for a character's actions taking into account the situation and basic motivation of the character.</p> <p>F. Read and respond to nonfiction and fiction including poetry and drama.</p>	<p>E. Analyze how a scriptwriter's use of words creates tone and mood, and how choice of words advances the theme or purpose of the work.</p> <p>F. Read and respond to nonfiction and fiction including poetry and drama.</p>
--	--	--	--

## Academic Standards for Reading, Writing, Speaking and Listening

1.4: Types of Writing				
1.4.3. GRADE 3	1.4.5. GRADE 5	1.4.8. GRADE 8	1.4.11. GRADE 11	
<i>Pennsylvania's public schools shall teach, challenge and support every student to realize his or her maximum potential and to acquire the knowledge and skills needed to:</i>				
<p>A. Write narrative pieces (e.g., stories, poems, plays).</p> <ul style="list-style-type: none"> <li>• Include detailed descriptions of people, places and things.</li> <li>• Use relevant illustrations.</li> <li>• Include literary elements (Standard 1.3.3.B.).</li> </ul> <p>B. Write informational pieces (e.g., descriptions, letters, reports, instructions) using illustrations when relevant.</p>	<p>A. Write poems, plays and multi-paragraph stories.</p> <ul style="list-style-type: none"> <li>• Include detailed descriptions of people, places and things.</li> <li>• Use relevant illustrations.</li> <li>• Utilize dialogue.</li> <li>• Apply literary conflict.</li> <li>• Include literary elements (Standard 1.3.5.B.).</li> <li>• Use literary devices (Standard 1.3.5.C.).</li> </ul> <p>B. Write multi-paragraph informational pieces (e.g., essays, descriptions, letters, reports, instructions).</p> <ul style="list-style-type: none"> <li>• Include cause and effect.</li> <li>• Develop a problem and solution when appropriate to the topic.</li> <li>• Use relevant graphics (e.g., maps, charts, graphs, tables, illustrations, photographs).</li> </ul>	<p>A. Write short stories, poems and plays.</p> <ul style="list-style-type: none"> <li>• Apply varying organizational methods.</li> <li>• Use relevant illustrations.</li> <li>• Utilize dialogue.</li> <li>• Apply literary conflict.</li> <li>• Include varying characteristics (e.g., from limerick to epic, from whimsical to dramatic).</li> <li>• Include literary elements (Standard 1.3.11.B.).</li> <li>• Use literary devices (Standard 1.3.11.C.).</li> </ul> <p>B. Write multi-paragraph informational pieces (e.g., letters, descriptions, reports, instructions, essays, articles, interviews).</p> <ul style="list-style-type: none"> <li>• Include cause and effect.</li> <li>• Develop a problem and solution when appropriate to the topic.</li> <li>• Use relevant graphics (e.g., maps, charts, graphs, tables, illustrations, photographs).</li> <li>• Use primary and secondary sources.</li> </ul>	<p>A. Write short stories, poems and plays.</p> <ul style="list-style-type: none"> <li>• Apply varying organizational methods.</li> <li>• Use relevant illustrations.</li> <li>• Utilize dialogue.</li> <li>• Apply literary conflict.</li> <li>• Include varying characteristics (e.g., from limerick to epic, from whimsical to dramatic).</li> <li>• Include literary elements (Standard 1.3.11.B.).</li> <li>• Use literary devices (Standard 1.3.11.C.).</li> </ul> <p>B. Write complex informational pieces (e.g., research papers, analyses, evaluations, essays).</p> <ul style="list-style-type: none"> <li>• Include a variety of methods to develop the main idea.</li> <li>• Use precise language and specific detail.</li> <li>• Include cause and effect.</li> <li>• Use relevant graphics (e.g., maps, charts, graphs, tables, illustrations, photographs).</li> <li>• Use primary and secondary sources.</li> </ul>	

## Academic Standards for Reading, Writing, Speaking and Listening

<p>C. Write an opinion and support it with facts.</p>	<p>C. Write persuasive pieces with a clearly stated position or opinion and supporting detail, citing sources when needed.</p>	<p>C. Write persuasive pieces.</p> <ul style="list-style-type: none"> <li>• Include a clearly stated position or opinion.</li> <li>• Include convincing, elaborated and properly cited evidence.</li> <li>• Develop reader interest.</li> <li>• Anticipate and counter reader concerns and arguments.</li> </ul> <p>D. Maintain a written record of activities, course work, experience, honors and interests.</p>	<p>C. Write persuasive pieces.</p> <ul style="list-style-type: none"> <li>• Include a clearly stated position or opinion.</li> <li>• Include convincing, elaborated and properly cited evidence.</li> <li>• Develop reader interest.</li> <li>• Anticipate and counter reader concerns and arguments.</li> <li>• Include a variety of methods to advance the argument or position.</li> </ul> <p>D. Maintain a written record of activities, course work, experience, honors and interests.</p> <p>E. Write a personal resumé.</p>
---	--	--	--

## Academic Standards for Reading, Writing, Speaking and Listening

1.5. Quality of Writing				
1.5.3. GRADE 3	1.5.5. GRADE 5	1.5.8. GRADE 8	1.5.11. GRADE 11	
<i>Pennsylvania's public schools shall teach, challenge and support every student to realize his or her maximum potential and to acquire the knowledge and skills needed to:</i>				
<p>A. Write with a sharp, distinct focus identifying topic, task and audience.</p> <p>B. Write using well-developed content appropriate for the topic.</p> <ul style="list-style-type: none"> <li>Gather and organize information.</li> <li>Write a series of related sentences or paragraphs with one central idea.</li> <li>Incorporate details relevant and appropriate to the topic.</li> </ul> <p>C. Write with controlled and/or subtle organization.</p> <ul style="list-style-type: none"> <li>Sustain a logical order.</li> <li>Include a recognizable beginning, middle and end.</li> </ul>	<p>A. Write with a sharp, distinct focus identifying topic, task and audience.</p> <p>B. Write using well-developed content appropriate for the topic.</p> <ul style="list-style-type: none"> <li>Gather, organize and select the most effective information appropriate for the topic, task and audience.</li> <li>Write paragraphs that have a topic sentence and supporting details.</li> </ul> <p>C. Write with controlled and/or subtle organization.</p> <ul style="list-style-type: none"> <li>Sustain a logical order within sentences and between paragraphs using meaningful transitions.</li> <li>Include an identifiable introduction, body and conclusion.</li> </ul>	<p>A. Write with a sharp, distinct focus.</p> <ul style="list-style-type: none"> <li>Identify topic, task and audience.</li> <li>Establish a single point of view.</li> </ul> <p>B. Write using well-developed content appropriate for the topic.</p> <ul style="list-style-type: none"> <li>Gather, determine validity and reliability of, analyze and organize information.</li> <li>Employ the most effective format for purpose and audience.</li> <li>Write fully developed paragraphs that have details and information specific to the topic and relevant to the focus.</li> </ul> <p>C. Write with controlled and/or subtle organization.</p> <ul style="list-style-type: none"> <li>Sustain a logical order throughout the piece.</li> <li>Include an effective introduction and conclusion.</li> </ul>		

# Academic Standards for Reading, Writing, Speaking and Listening

<p>D. Write with an awareness of the stylistic aspects of composition.</p> <ul style="list-style-type: none"> <li>Use sentences of differing lengths and complexities.</li> <li>Use descriptive words and action verbs.</li> </ul>	<p>D. Write with an understanding of the stylistic aspects of composition.</p> <ul style="list-style-type: none"> <li>Use different types and lengths of sentences.</li> <li>Use precise language including adjectives, adverbs, action verbs and specific details that convey the writer's meaning.</li> <li>Develop and maintain a consistent voice.</li> </ul>	<p>D. Write with an understanding of the stylistic aspects of composition.</p> <ul style="list-style-type: none"> <li>Use different types and lengths of sentences.</li> <li>Use tone and voice through the use of precise language.</li> </ul>	<p>D. Write with a command of the stylistic aspects of composition.</p> <ul style="list-style-type: none"> <li>Use different types and lengths of sentences.</li> <li>Use precise language.</li> </ul>
<p>E. Revise writing to improve detail and order by identifying missing information and determining whether ideas follow logically.</p>	<p>E. Revise writing to improve organization and word choice; check the logic, order of ideas and precision of vocabulary.</p>	<p>E. Revise writing after rethinking logic of organization and rechecking central idea, content, paragraph development, level of detail, style, tone and word choice.</p>	<p>E. Revise writing to improve style, word choice, sentence variety and subtlety of meaning after rethinking how questions of purpose, audience and genre have been addressed.</p>
<p>F. Edit writing using the conventions of language.</p> <ul style="list-style-type: none"> <li>Spell common, frequently used words correctly.</li> <li>Use capital letters correctly (first word in sentences, proper nouns, pronoun "I").</li> <li>Punctuate correctly (periods, exclamation points, question marks, commas in a series).</li> <li>Use nouns, pronouns, verbs, adjectives, adverbs and conjunctions properly.</li> <li>Use complete sentences (simple, compound, declarative, interrogative, exclamatory and imperative).</li> </ul>	<p>F. Edit writing using the conventions of language.</p> <ul style="list-style-type: none"> <li>Spell common, frequently used words correctly.</li> <li>Use capital letters correctly.</li> <li>Punctuate correctly (periods, exclamation points, question marks, commas, quotation marks, apostrophes).</li> <li>Use nouns, pronouns, verbs, adjectives, adverbs, conjunctions, prepositions and interjections properly.</li> <li>Use complete sentences (simple, compound, declarative, interrogative, exclamatory and imperative).</li> </ul>	<p>F. Edit writing using the conventions of language.</p> <ul style="list-style-type: none"> <li>Spell all words correctly.</li> <li>Use capital letters correctly.</li> <li>Punctuate correctly (periods, exclamation points, question marks, commas, quotation marks, apostrophes, colons, semicolons, parentheses, hyphens, brackets, ellipses).</li> <li>Use nouns, pronouns, verbs, adjectives, adverbs, conjunctions, prepositions and interjections properly.</li> <li>Use complete sentences (simple, compound, complex, declarative, interrogative, exclamatory and imperative).</li> </ul>	<p>F. Edit writing using the conventions of language.</p> <ul style="list-style-type: none"> <li>Spell all words correctly.</li> <li>Use capital letters correctly.</li> <li>Punctuate correctly (periods, exclamation points, question marks, commas, quotation marks, apostrophes, colons, semicolons, parentheses, hyphens, brackets, ellipses).</li> <li>Use nouns, pronouns, verbs, adjectives, adverbs, conjunctions, prepositions and interjections properly.</li> <li>Use complete sentences (simple, compound, complex, declarative, interrogative, exclamatory and imperative).</li> </ul>
<p>G. Present and/or defend written work for publication when appropriate.</p>	<p>G. Present and/or defend written work for publication when appropriate.</p>	<p>G. Present and/or defend written work for publication when appropriate.</p>	<p>G. Present and/or defend written work for publication when appropriate.</p>

## Academic Standards for Reading, Writing, Speaking and Listening

1.6. Speaking and Listening			
1.6.3. GRADE 3	1.6.5. GRADE 5	1.6.8. GRADE 8	1.6.11. GRADE 11
<i>Pennsylvania's public schools shall teach, challenge and support every student to realize his or her maximum potential and to acquire the knowledge and skills needed to:</i>			
<p>A. Listen to others.</p> <ul style="list-style-type: none"> <li>Ask questions as an aid to understanding.</li> <li>Distinguish fact from opinion.</li> </ul> <p>B. Listen to a selection of literature (fiction and/or nonfiction).</p> <ul style="list-style-type: none"> <li>Relate it to similar experiences.</li> <li>Predict what will happen next.</li> <li>Retell a story in chronological order.</li> <li>Recognize character and tone.</li> <li>Identify and define new words and concepts.</li> </ul> <p>C. Speak using skills appropriate to formal speech situations.</p> <ul style="list-style-type: none"> <li>Use appropriate volume.</li> <li>Pronounce most words accurately.</li> <li>Pace speech so that it is understandable.</li> </ul>	<p>A. Listen to others.</p> <ul style="list-style-type: none"> <li>Ask pertinent questions.</li> <li>Distinguish relevant information, ideas and opinions from those that are irrelevant.</li> <li>Take notes when prompted.</li> </ul> <p>B. Listen to a selection of literature (fiction and/or nonfiction).</p> <ul style="list-style-type: none"> <li>Relate it to what is known.</li> <li>Predict the result of the story actions.</li> <li>Retell actions of the story in sequence, explain the theme and describe the characters and setting.</li> <li>Identify and define new words and concepts.</li> <li>Summarize the selection.</li> </ul> <p>C. Speak using skills appropriate to formal speech situations.</p> <ul style="list-style-type: none"> <li>Use complete sentences.</li> <li>Pronounce words correctly.</li> <li>Use appropriate volume.</li> <li>Pace speech so that it is understandable.</li> </ul>	<p>A. Listen to others.</p> <ul style="list-style-type: none"> <li>Ask probing questions.</li> <li>Analyze information, ideas and opinions to determine relevancy.</li> <li>Take notes when needed.</li> </ul> <p>B. Listen to selections of literature (fiction and/or nonfiction).</p> <ul style="list-style-type: none"> <li>Relate them to previous knowledge.</li> <li>Predict content/events.</li> <li>Summarize events and identify the significant points.</li> <li>Identify and define new words and concepts.</li> <li>Analyze the selections.</li> </ul> <p>C. Speak using skills appropriate to formal speech situations.</p> <ul style="list-style-type: none"> <li>Use complete sentences.</li> <li>Pronounce words correctly.</li> <li>Adjust volume to purpose and audience.</li> </ul>	<p>A. Listen to others.</p> <ul style="list-style-type: none"> <li>Ask clarifying questions.</li> <li>Synthesize information, ideas and opinions to determine relevancy.</li> <li>Take notes.</li> </ul> <p>B. Listen to selections of literature (fiction and/or nonfiction).</p> <ul style="list-style-type: none"> <li>Relate them to previous knowledge.</li> <li>Predict solutions to identified problems.</li> <li>Summarize and reflect on what has been heard.</li> <li>Identify and define new words and concepts.</li> <li>Analyze and synthesize the selections relating them to other selections heard or read.</li> </ul> <p>C. Speak using skills appropriate to formal speech situations.</p> <ul style="list-style-type: none"> <li>Use a variety of sentence structures to add interest to a presentation.</li> <li>Pace the presentation according to audience and purpose.</li> </ul>



# Academic Standards for Reading, Writing, Speaking and Listening

<ul style="list-style-type: none"> <li>• Demonstrate an awareness of audience.</li> </ul> <p>D. Contribute to discussions.</p> <ul style="list-style-type: none"> <li>• Ask relevant questions.</li> <li>• Respond with appropriate information or opinions to questions asked.</li> <li>• Listen to and acknowledge the contributions of others.</li> <li>• Display appropriate turn-taking behaviors.</li> </ul>	<ul style="list-style-type: none"> <li>• Adjust content for different audiences (e.g., fellow classmates, parents).</li> <li>• Speak with a purpose in mind.</li> </ul> <p>D. Contribute to discussions.</p> <ul style="list-style-type: none"> <li>• Ask relevant questions.</li> <li>• Respond with relevant information or opinions to questions asked.</li> <li>• Listen to and acknowledge the contributions of others.</li> <li>• Adjust involvement to encourage equitable participation.</li> <li>• Give reasons for opinions.</li> <li>• Summarize, when prompted.</li> </ul>	<ul style="list-style-type: none"> <li>• Adjust pace to convey meaning.</li> <li>• Add stress (emphasis) and inflection to enhance meaning.</li> </ul> <p>D. Contribute to discussions.</p> <ul style="list-style-type: none"> <li>• Ask relevant, probing questions.</li> <li>• Respond with relevant information, ideas or reasons in support of opinions expressed.</li> <li>• Listen to and acknowledge the contributions of others.</li> <li>• Adjust tone and involvement to encourage equitable participation.</li> <li>• Clarify, illustrate or expand on a response when asked.</li> <li>• Present support for opinions.</li> <li>• Paraphrase and summarize, when prompted.</li> </ul>	<ul style="list-style-type: none"> <li>• Adjust stress, volume and inflection to provide emphasis to ideas or to influence the audience.</li> </ul> <p>D. Contribute to discussions.</p> <ul style="list-style-type: none"> <li>• Ask relevant, clarifying questions.</li> <li>• Respond with relevant information or opinions to questions asked.</li> <li>• Listen to and acknowledge the contributions of others.</li> <li>• Adjust tone and involvement to encourage equitable participation.</li> <li>• Facilitate total group participation.</li> <li>• Introduce relevant, facilitating information, ideas and opinions to enrich the discussion.</li> <li>• Paraphrase and summarize as needed.</li> </ul>
<p>E. Participate in small and large group discussions and presentations.</p> <ul style="list-style-type: none"> <li>• Participate in everyday conversation.</li> <li>• Present oral readings.</li> <li>• Deliver short reports (e.g., Show-and-Tell, field trip summary).</li> <li>• Conduct short interviews.</li> <li>• Give simple directions and explanations.</li> <li>• Report an emergency.</li> </ul>	<p>E. Participate in small and large group discussions and presentations.</p> <ul style="list-style-type: none"> <li>• Participate in everyday conversation.</li> <li>• Present an oral reading.</li> <li>• Deliver research reports.</li> <li>• Conduct interviews.</li> <li>• Plan and participate in group presentations.</li> <li>• Contribute to informal debates.</li> </ul>	<p>E. Participate in small and large group discussions and presentations.</p> <ul style="list-style-type: none"> <li>• Initiate everyday conversation.</li> <li>• Select a topic and present an oral reading.</li> <li>• Conduct interviews as part of the research process.</li> <li>• Organize and participate in informal debates.</li> </ul>	<p>E. Participate in small and large group discussions and presentations.</p> <ul style="list-style-type: none"> <li>• Initiate everyday conversation.</li> <li>• Select and present an oral reading on an assigned topic.</li> <li>• Conduct interviews.</li> <li>• Participate in a formal interview (e.g., for a job, college).</li> <li>• Organize and participate in informal debate around a specific topic.</li> </ul>

## Academic Standards for Reading, Writing, Speaking and Listening

<p>F. Use media for learning purposes.</p> <ul style="list-style-type: none"> <li>• Explain the importance of television, radio, film and Internet in the lives of people.</li> <li>• Explain how advertising sells products.</li> <li>• Show or explain what was learned (e.g., audiotape, computer download).</li> </ul>	<p>F. Use media for learning purposes.</p> <ul style="list-style-type: none"> <li>• Compare information received on television with that received on radio or in newspapers.</li> <li>• Access information on Internet.</li> <li>• Discuss the reliability of information received on Internet sources.</li> <li>• Explain how film can represent either accurate versions or fictional versions of the same event.</li> <li>• Explain the role of advertisers in the media.</li> <li>• Use a variety of images and sounds to create an effective presentation on a topic.</li> </ul>	<p>F. Use media for learning purposes.</p> <ul style="list-style-type: none"> <li>• Describe how the media provides information that is sometimes accurate, sometimes biased based on a point of view or by the opinion or beliefs of the presenter.</li> <li>• Analyze the role of advertising in the media.</li> <li>• Create a multimedia (e.g., film, music, computer-graphic) presentation for display or transmission.</li> </ul>	<ul style="list-style-type: none"> <li>• Use evaluation guides (e.g., National Issues Forum, Toastmasters) to evaluate group discussion (e.g., of peers, on television).</li> </ul> <p>F. Use media for learning purposes.</p> <ul style="list-style-type: none"> <li>• Use various forms of media to elicit information, to make a student presentation and to complete class assignments and projects.</li> <li>• Evaluate the role of media in focusing attention and forming opinions.</li> <li>• Create a multi-media (e.g., film, music, computer-graphic) presentation for display or transmission that demonstrates an understanding of a specific topic or issue or teaches others about it.</li> </ul>
--	---	---	--

## Academic Standards for Reading, Writing, Speaking and Listening

1.7. Characteristics and Functions of the English Language			
1.7.3. GRADE 3	1.7.5. GRADE 5	1.7.8. GRADE 8	1.7.11. GRADE 11
<i>Pennsylvania's public schools shall teach, challenge and support every student to realize his or her maximum potential and to acquire the knowledge and skills needed to:</i>			
<p>A. Identify words from other languages that are commonly used English words.</p> <p>B. Identify variations in the dialogues of literary characters and relate them to differences in occupation or geographical location.</p>	<p>A. Identify words from other languages that are commonly used English words. Use a dictionary to find the meanings and origins of these words.</p> <p>B. Identify differences in formal and informal speech (e.g., dialect, slang, jargon).</p> <p>C. Identify word meanings that have changed over time (e.g., cool, mouse).</p>	<p>A. Describe the origins and meanings of common, learned and foreign words used frequently in English language (e.g., carte blanche, faux pas).</p> <p>B. Analyze the role and place of standard American English in speech, writing and literature.</p> <p>C. Identify new words that have been added to the English language over time.</p>	<p>A. Describe the influence of historical events on the English language.</p> <p>B. Analyze when differences in language are a source of negative or positive stereotypes among groups.</p> <p>C. Explain and evaluate the role and influence of the English language within and across countries.</p>

# Academic Standards for Reading, Writing, Speaking and Listening

1.8. Research			
1.8.3. GRADE 3	1.8.5. GRADE 5	1.8.8. GRADE 8	1.8.11. GRADE 11
<i>Pennsylvania's public schools shall teach, challenge and support every student to realize his or her maximum potential and to acquire the knowledge and skills needed to:</i>			
<p>A. Select a topic for research.</p> <p>B. Locate information using appropriate sources and strategies.</p> <ul style="list-style-type: none"> <li>• Locate resources for a particular task (e.g., newspapers, dictionary).</li> <li>• Select sources (e.g., dictionaries, encyclopedias, interviews to write a family history, observations, electronic media).</li> <li>• Use tables of contents, key words and guide words.</li> <li>• Use traditional and electronic search tools.</li> </ul> <p>C. Organize and present the main ideas from research.</p> <ul style="list-style-type: none"> <li>• Take notes from sources using a structured format.</li> <li>• Summarize, orally or in writing, the main ideas.</li> </ul>	<p>A. Select and refine a topic for research.</p> <p>B. Locate information using appropriate sources and strategies.</p> <ul style="list-style-type: none"> <li>• Evaluate the usefulness and qualities of the sources.</li> <li>• Select appropriate sources (e.g., dictionaries, encyclopedias, other reference materials, interviews, observations, computer databases).</li> <li>• Use tables of contents, indices, key words, cross-references and appendices.</li> <li>• Use traditional and electronic search tools.</li> </ul> <p>C. Organize and present the main ideas from research.</p> <ul style="list-style-type: none"> <li>• Take notes from sources using a structured format.</li> <li>• Present the topic using relevant information.</li> </ul>	<p>A. Select and refine a topic for research.</p> <p>B. Locate information using appropriate sources and strategies.</p> <ul style="list-style-type: none"> <li>• Determine valid resources for researching the topic, including primary and secondary sources.</li> <li>• Evaluate the importance and quality of the sources.</li> <li>• Select sources appropriate to the breadth and depth of the research (e.g., dictionaries, thesauruses, other reference materials, interviews, observations, computer databases).</li> <li>• Use tables of contents, indices, key words, cross-references and appendices.</li> <li>• Use traditional and electronic search tools.</li> </ul> <p>C. Organize, summarize and present the main ideas from research.</p> <ul style="list-style-type: none"> <li>• Take notes relevant to the research topic.</li> <li>• Develop a thesis statement based on research.</li> </ul>	<p>A. Select and refine a topic for research.</p> <p>B. Locate information using appropriate sources and strategies.</p> <ul style="list-style-type: none"> <li>• Determine valid resources for researching the topic, including primary and secondary sources.</li> <li>• Evaluate the importance and quality of the sources.</li> <li>• Select sources appropriate to the breadth and depth of the research (e.g., dictionaries, thesauruses, other reference materials, interviews, observations, computer databases).</li> <li>• Use tables of contents, indices, key words, cross-references and appendices.</li> <li>• Use traditional and electronic search tools.</li> </ul> <p>C. Organize, summarize and present the main ideas from research.</p> <ul style="list-style-type: none"> <li>• Take notes relevant to the research topic.</li> <li>• Develop a thesis statement based on research.</li> </ul>

## Academic Standards for Reading, Writing, Speaking and Listening

	<ul style="list-style-type: none"> <li>• Credit sources using a structured format (e.g., author, title).</li> </ul>	<ul style="list-style-type: none"> <li>• Give precise, formal credit for others' ideas, images or information using a standard method of documentation.</li> <li>• Use formatting techniques to create an understandable presentation for a designated audience.</li> </ul>	<ul style="list-style-type: none"> <li>• Anticipate readers' problems or misunderstandings.</li> <li>• Give precise, formal credit for others' ideas, images or information using a standard method of documentation.</li> <li>• Use formatting techniques (e.g., headings, graphics) to aid reader understanding.</li> </ul>
--	---	---	---

# Academic Standards for Reading, Writing, Speaking and Listening

## III. GLOSSARY

<b>Alliteration:</b>	The repetition of initial consonant sounds in neighboring words.
<b>Allusion:</b>	An implied or indirect reference in literature to a familiar person, place or event.
<b>Analysis:</b>	The process or result of identifying the parts of a whole and their relationships to one another.
<b>Antonym:</b>	A word that is the opposite of another word.
<b>Characterization:</b>	The method an author uses to reveal characters and their various personalities.
<b>Compare:</b>	Place together characters, situations or ideas to show common or differing features in literary selections.
<b>Context clues:</b>	Information from the reading that identifies a word or group of words.
<b>Conventions of language:</b>	Mechanics, usage and sentence completeness.
<b>Evaluate:</b>	Examine and judge carefully.
<b>Figurative language:</b>	Language that cannot be taken literally since it was written to create a special effect or feeling.
<b>Fluency:</b>	The clear, easy, written or spoken expression of ideas. Freedom from word-identification problems which might hinder comprehension in silent reading or the expression of ideas in oral reading.
<b>Focus:</b>	The center of interest or attention.

## Academic Standards for Reading, Writing, Speaking and Listening

<b>Genre:</b>	A category used to classify literary works, usually by form, technique or content (e.g., prose, poetry).
<b>Graphic organizer:</b>	A diagram or pictorial device that shows relationships.
<b>Homophone:</b>	One of two or more words pronounced alike, but different in spelling or meaning (e.g., hair/hare, scale (fish)/scale (musical)).
<b>Hyperbole:</b>	An exaggeration or overstatement (e.g., <i>I was so embarrassed I could have died</i> ).
<b>Idiomatic language:</b>	An expression peculiar to itself grammatically or that cannot be understood if taken literally (e.g., <i>Let's get on the ball</i> ).
<b>Irony:</b>	The use of a word or phrase to mean the exact opposite of its literal or usual meaning; incongruity between the actual result of a sequence of events and the expected result.
<b>Literary conflict:</b>	The struggle that grows out of the interplay of the two opposing forces in a plot.
<b>Literary elements:</b>	The essential techniques used in literature (e.g., characterization, setting, plot, theme).
<b>Literary devices:</b>	Tools used by the author to enliven and provide voice to the writing (e.g., dialogue, alliteration).
<b>Literary structures:</b>	The author's method of organizing text (e.g., foreshadowing, flashbacks).
<b>Metaphor:</b>	The comparison of two unlike things in which no words of comparison ( <i>like</i> or <i>as</i> ) are used (e.g., <i>That new kid in class is really a squirrel</i> ).
<b>Meter:</b>	The repetition of stressed and unstressed syllables in a line of poetry.
<b>Narrative:</b>	A story, actual or fictional, expressed orally or in writing.



## Academic Standards for Reading, Writing, Speaking and Listening

<b>Paraphrase:</b>	Restate text or passage in other words, often to clarify meaning or show understanding.
<b>Pattern book:</b>	A book with a predictable language structure and often written with predictable text; also known as predictable book.
<b>Personification:</b>	An object or abstract idea given human qualities or human form (e.g., <i>Flowers danced about the lawn.</i> ).
<b>Phonics:</b>	The relationship between letters and sounds fundamental in beginning reading.
<b>Point of view:</b>	The way in which an author reveals characters, events and ideas in telling a story; the vantage point from which the story is told.
<b>Public document:</b>	A document that focuses on civic issues or matters of public policy at the community level and beyond.
<b>Reading critically:</b>	Reading in which a questioning attitude, logical analysis and inference are used to judge the worth of text; evaluating relevancy and adequacy of what is read; the judgement of validity or worth of what is read, based on sound criteria.
<b>Reading rate:</b>	The speed at which a person reads, usually silently.
<b>Research:</b>	A systematic inquiry into a subject or problem in order to discover, verify or revise relevant facts or principles having to do with that subject or problem.
<b>Satire:</b>	A literary tone used to ridicule or make fun of human vice or weakness.
<b>Self-monitor:</b>	Know when what one is reading or writing is not making sense; adjust strategies for comprehension.
<b>Semantics:</b>	The study of meaning in language.
<b>Simile:</b>	A comparison of two unlike things in which a word of comparison ( <i>like</i> or <i>as</i> ) is used (e.g., <i>She eats like a bird.</i> ).

## Academic Standards for Reading, Writing, Speaking and Listening

### Sources:

**Primary:** Text and/or artifacts that tell or show a first-hand account of an event; original works used when researching.

**Secondary:** Text and/or artifacts used when researching that are derived from something original.

**Subject area:** An organized body of knowledge; a discipline; a content area

**Style:** How an author writes; an author's use of language; its effects and appropriateness to the author's intent and theme.

**Synonym:** One of two or more words in a language that have highly similar meanings (e.g., sorrow, grief, sadness).

**Syntax:** The pattern or structure of word order in sentences, clauses and phrases.

**Theme:** A topic of discussion or writing; a major idea broad enough to cover the entire scope of a literary work.

**Thesis:** The basic argument advanced by a speaker or writer who then attempts to prove it; the subject or major argument of a speech or composition.

**Tone:** The attitude of the author toward the audience and characters (e.g., serious or humorous).

**Voice:** The fluency, rhythm and liveliness in writing that makes it unique to the writer.



**U.S. Department of Education**  
Office of Educational Research and Improvement (OERI)  
National Library of Education (NLE)  
Educational Resources Information Center (ERIC)



## **NOTICE**

### **REPRODUCTION BASIS**



This document is covered by a signed “Reproduction Release (Blanket) form (on file within the ERIC system), encompassing all or classes of documents from its source organization and, therefore, does not require a “Specific Document” Release form.



This document is Federally-funded, or carries its own permission to reproduce, or is otherwise in the public domain and, therefore, may be reproduced by ERIC without a signed Reproduction Release form (either “Specific Document” or “Blanket”).